

Sr. No .....

# ARYANS GROUP OF COLLEGES

## Hostel Admission Form Session 2016-2017

(Incomplete Form shall not be entertained)

1. Name of the Applicant (IN CAPITALS) .....

• Date of Birth.....

• Gender :Male:  Female:

• Course/Semester: .....

• Blood Group .....

• Mob No. ....

2. Father's Name: .....

• Father's Occupation and Income .....

• Father Mobile No .....

• Email .....

3. Mother Name: .....

4. Permanent Address: .....

(Same as given in the admission Form  
and submitted to the Department)

Tel No (landline) .....

Mobile.....

Email.....

5. Address for Correspondence: .....

(Same as given in the admission Form  
and submitted to the Department)

Telephone No .....

Mobile.....

Email.....

6. Local Guardian's Name & Relation.....

E-mail.....

Mob No.....

Occupation of the local Guardian: .....

Tel no: Residence ..... Office .....

Address: .....

7. (a) If you were resident of any hostel of Aryans College , give particulars :-

Stayed from..... To.....  
Mobile No .....

(b) If you were resident of any hostel of Aryans College, during the session  
2012-2013

give Particulars:-

Course ..... Semester .....

8. If you were ever punished for misconduct /violation of Hostel Rules  
/indiscipline etc,

Give particulars  
.....

9. Whether you are maintaining two/four wheelers in the hostel?      Yes      No

(a) If yes, give registration number of the vehicle.....

(b) Attach a photocopy of the Registration Certificate

## **HOSTEL RULES AND REGULATIONS:**

1) Admission to hostel will be confirmed only after the student has paid the hostel charges in full.

2) Residing in the Institutes's hostel is not compulsory. But if once admitted / opted will have to continue for one year/two semesters. The charges will not be refunded if the student leaves the hostel earlier or is expelled from the hostel for whatever reason.

**3) Its mandatory for GNM students to stay in the hostel as it is a residential course. If anybody wants to leave the hostel, he/she has to leave the seat also.**

**4) All students have to submit their local Guardian proof along with their photo and signed from their parents.**

5) Students are required to share room.

6) Food will not be served in the room except in case of sickness. Warden/Rector/Coordinator of College must be informed of illness / untoward incident.

**7) Students will strictly follow the mess timings; menu and no request except in case of illness will be entertained for special personal menu.**

8) Food, crockery, cutlery from the mess shall not be taken to the living/hostel room/dormitory. Penalty as deemed fit will be levied on students if utensils from the mess are taken in the room/ found missing

**9) Students remaining in the hostel during Institute timings for whatsoever reason without permission are liable to be expelled from the hostel and in such cases the student is not entitled for any kind of refund. Rejoining the hostel will be treated as fresh admission.**

10) Occupant is not allowed to do any repairs, unnecessary nailing and pasting pictures / posters on the wall.

11) The rooms will be handed over to the occupant in a good condition. Any breakage / damage of hostel furniture thereafter will be borne by the occupant.

**12) Students are responsible for cleanliness of room and furniture. No rubbish will be thrown around the hostel premises.**

13) Hostel rooms allotted at the time of admission shall not be changed / exchanged during the academic year.

**14) Student will be smartly dressed at all times. Torn uniforms, civvies, linen are not permitted. Sleeveless and Short dresses are not allowed in College campus and in mess.**

15) Room inventory will be signed by the occupants and handed over to the warden / rector and clearance will be obtained before proceeding on leave. Dues if any will be paid out.

16) During semester end vacations, hostels will remain closed for the renovation process and no student shall remain in the hostel.

17) Cooking is strictly prohibited in hostel rooms.

**18) Discipline and Punctuality will be maintained at all times. Institute and hostel rules will be strictly adhered.**

19) Lights / fans must be switched off when not in use. Water taps should be closed after use. Economical use of electricity and water is mandatory.

**20) All students have to keep all basic medicines with them with the prescription of doctor. No medicine will be given in the hostel.**

**21) All students have to submit their Medical. If any student is having any already known health problem/fatal disease, he/she have to submit proper medical certificate signed from his/her doctor with all the prescribed medicines. Pre information should be given to the hostel Warden/Rector so that in case of emergency proper medicine can be provided.**

**22) In case student is not well, he/she will be taken to hospital in college vehicle for which student has to pay the nominal charges.**

**23) All the charges of hospital and medicines will be paid by the student only.**

**24) If student would be admitted in the hospital, then his/her parents will be informed. Parents should ensure that they reach in hospital or send local Guardian for attending the patient.**

25) Students are responsible to the security of their money and valuables. They are advised not to keep jewelery / expensive items and excessive cash in their room. Complaint regarding damage/loss of such valuables will not be entertained.

**26) In case need arises to extend the sanctioned leave, student(s)/ parent(s)/ guardian(s) are to phone and inform the same to the concerned authorities/mail an appropriate handwritten application duly signed.**

**27) No outing will be given from Monday to Friday. Students can take outing every Saturday and Sunday. The hostel Warden / Rector will inform to the parents before every outing.**

**Timing given below:-**

I) **Summers- 9 Am – 5 PM**

II) **Winters- 10 Am- 4 PM**

**The timings shall be followed strictly. Anyone who does not come at time will not be able to avail the remaining outing for the whole month.**

**28) Proper out and in entry will be maintained and should be signed by the students.**

29) Students seeking leave are to fill in their application forms at least two days in advance. Urgent/immediate applications for leave will not be entertained except in case of sickness/untoward incident and such similar cases. Students will leave the Institute/hostel only if the leave is sanctioned and after reporting to the warden/rector. It's mandatory for the student's to show the sanctioned leave applications to the warden/rector.

30) Student leaving from the hostel after reporting time through illegal ways and means without intimation, for whatsoever reason is liable for disciplinary action or expelled from the hostel or mess or both without any refund.

**31) Ragging is strictly prohibited in our campus. Any one indulging in ragging is liable to be punished appropriately, including expulsion from the college and/or imprisonment up to 3 years, and/ or fine or both.**

32) Students should not be involved in any anti-organizational/ anti-social/ anti-religious activity. Any one indulging in these activities is liable to be punished appropriately, including expulsion from the college.

33) Chewing of pan / tobacco, smoking, consumption of hard drinks/wine is strictly prohibited.

34) Unnecessary / unwanted / group discussions / gossip / meetings / abusing / quarreling in the rooms/ hostel premises/outside are prohibited round the clock.

35) Warden / rector shall visit the rooms whenever need arises. Strict action shall be taken against students found violating any rules.

36) Students are not allowed to use electrical appliances viz. iron, heaters, hair drier, steamers and stoves etc.(Except laptop and mobile charger) in the rooms.

37) Any repair/damage/malfunctioning of any electrical appliances is to be reported to the warden/rector. The cost for the same shall be borne by the occupant(s).

38) Visitors will be entertained only with prior permission obtained in writing from the concerned authority. Visitors will enter their names in the visitor's book and will be

permitted to meet the student only after the warden / rector endorses it. However they will meet the student in common room and not allowed to stay in the hostel during night and students request for the same will not be entertained.

39) Parents / Relatives / Friends are not permitted to visit the student during working hours of college when classes are in progress.

40) Students shall abide by the rules and regulations formed / altered from time to time.

### **Declaration**

We have read all the rules and regulations mentioned by the Institute and are acceptable to us and will abide by them.

Date: .....

Signature of Parents: .....

Place: .....

Signature of Student: .....

### **SOLEMN DECLARATION**

I, ....., solemnly declare that the information given above is correct and relevant. In case I cease to be a student of the class mentioned above or become ineligible for hostel accommodation, I shall inform the Warden immediately and leave the hostel. I have sought admission to the hostel with the consent of my parents/guardian. I am medically fit and have no communicable and serious diseases like that of fits, any sort of attacks or any other I shall pay for any expenditure incurred by the Institution on my treatment for any sickness or personal injury due to any reason during the course of my study at the Institution.

I have read the rules for the hostel residents of Aryans Group of Colleges and I shall abide by all the rules and other regulations of the College and instructions issued from time to time by the Warden/Other Competent Authority of the college and shall clear all my hostel dues regularly.

Dated.....

Signature of the Applicant.....

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(FOR USE BY THE WARDEN)

15. ADMITTED: Room No.....

Block No.....

Warden

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